**Core Indicators for Public Health in Ontario**

# Core Indicators Work Group

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| **Date:** | June 24, 2014 |
| **Location:** | Teleconference |
| **Attendees:**  | Suzanne Fegan, Natalie Greenidge, Brenda Guarda, Virginia McFarland, Sherri Deamond, Ahalya Mahendra |
| **Regrets:** | Shanna Hoetmer, Lawson Greenberg, Katherine Russell (on leave), Mary-Anne Pietrusiak, Sue Bondy |
| **Chair:** | Suzanne Fegan |
| **Recorder:** | Brenda Guarda |

**Draft Minutes**

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| **No.**  | Item | **Action** |
| **1.0** | **Review of the Agenda** | Add 4.4, 4.5 and 4.6 |
| **2.0**  | **Review of Minutes****May 1, 2014** | accepted |
| **3.0** | **Business Arising from the Minutes**  |  |
|  | Thank you letters-defer | Brenda and Shanna to f/u |
|  | Establishing a pool of reviewers with content expertise for Core Indicator review-we’re ok with having a couple of extra questions on their profile when they renew membership-perhaps consider another mail list | Suzanne to f/u with Cam |
|  | PHO Contract Epidemiologist position for Core Indicators | Suzanne will draft a letter to PHO asking for supports |
|  | APHEO Core Indicators Pamphlet-no further comments come forward from CIWG. Group agreed to printing for APHEO Workshop, approx.. 100 copies | Brenda to f/u with HKPR for original doc, finalize and print |
|  | Core Indicators Logo-Exec uncomfortable about multiple logos.-Group agreed to stay with APHEO logo only |  |
|  | Cancer Screening data release | Brenda to f/u |
|  | Updating of Alignment document-defer-document needs to be updated now that BORN data has released | Brenda, Natalie and Sherri to meet |
|  | Data availability and access | Defer |
|  | Denominator issues for infectious Disease Indicators-Can be shared at the APHEO workshop re: use of population projections rather than population estimates. Change has not been implemented at PHO yet but are coming. |  |
|  | APHEO Workshop 2014-APHEO executive decided that there will not be an AGM at the workshop-entertainment – come up with a list of options for people and they can do it on their own. Chuck will look into discounted TIFF tickets.Call for abstracts will be coming out this week. | Ahalya to talk to Chuck re: restaurant plans for people to meet (pay their own way) |
|  | Membership list updates | Suzanne to connect with each subgroup lead |
|  | Cancer IndicatorsCCO wants to review all indicators. Issues: morphology & ICD-10 codes, age groupsStill trying to confirm with CCO that they are ok with changes.Information on PHO cancer snapshot is in line with CCO. |  |
|  | Review of Indicators-to be added to PHO letter |  |
|  | Child Youth Subgroup-part of letter to PHO for support re: chair for this-f/u with original membership re: co-chair interest. | Brenda/Suzanne |
|  | Areas for Core Indicator review-link to strategic plan: <http://www.apheo.ca/index.php?pid=256>-do we need to have another facilitated discussion to guide the work of the Project? Should this be included in a letter to PHO? | Suzanne to f/u with Exec re: possible funding. Brenda to assist. |
| **4.0** | **New Business** |  |
| 4.1 | Letter to MOHLTC re: Intellihealth support-JoAnn Heale is retiring (MAP email) and this could have a major impact on PHU supports. Suggestion to have letters of support – one from APHEO president and others from Core Indicators  | MAP and Suzanne to draft subgroups letters. Suzanne to f/u with Cam to draft joint letter with Exec. |
| 4.2 | Small counts and proportions guidelines-suggestion on APHEOlist that CIWG create guidelines. -Suzanne to put together a small group. Ahalya volunteered. | Suzanne to approach Cam, John Barbaro and Jeremy Herring |
| 4.3 | Strategic and Operational planningAdd to PHO letter for support as well as speak to Exec. |  |
| 4.4 | Funding Opportunity-re: potential PHAC funding – can submit a letter of intent. How does Core Indicators fit with this? | All to review PHAC document |
| 4.5 | Mental Health Core Indicators-Natalie: PHO recently released mental health infographic and they want to develop snapshots on mental health and mental illness indicators. PHO can support with chairing and analysis. Want Carol Paul, CAMH representatives and APHEO reps on group. CIWG agrees to move ahead with this one.Coordinate with Child Health subgroup | Natalie to inform Ruth of CIWG’s decision. |
| 4.6 | APHEO Website - Sherri-APHEO put out a RFP. Two good candidates. Interface will be easier to work with when we’re updating indicators.Consider versioning control as we move forward with this – requires a more organized ‘back end’ for storage of documents. |  |
| **5.0** | **Subgroup Reports** |  |
| 5.1 | Reproductive Health - defer | Mary-Anne |
| 5.2 | Social Determinants of Health-feasibility of using voter turnout as an indicator – Cam is looking into this.KFLA will be mapping voter turnout against income and Suzanne will keep the group updated. | Virginia |
| 5.3 | Injury and Substance Misuse-putting together a draft indicator on Alcohol attributable mortality and hospitalization indicator | Suzanne, Brenda to work on a mini group |
| 5.4 | Healthy Eating and Active Living-completed all action items. Subgroup can be disbanded. | Suzanne |
| 5.5 | The Built Environment-still working on completing a couple indicators related to traffic. Next area to work on is the food environment. Have conducted a literature review. Also in the process of planning something for the fall workshop. | Ahalya |
| 5.6 | Preventable Mortality-indicator is drafted, syntax created. Sherri will create indicator to go on the site and will put out a call for reviewers shortly. |  |
| **6.0** | **Standing Items** |  |
| 6.1 | Operational Plan-current op plan needs updating (from 2013). We need new actions and deliverables. | Suzanne to update and share with the group.Group consider new areas for CIWG |
| **7.0** | **Date and Time of Next Meeting** Consider a meeting at the Workshop, perhaps in the afternoon of September 16th. If won’t work on the 16th, consider meeting at the beginning of September. | Ahalya to connect with Chuck re: room availability. Suzanne to poll CIWG re: attendance at the workshop. |