

## Core Indicators For Public Health In Ontario

### Core Indicators Work Group

<b>Date:</b>	June 13, 2011, 1:30 pm to 3:00 pm
<b>Location:</b>	Teleconference
<b>Attendees:</b>	Sue Bondy; Sherri Deamond; Brenda Guarda; Shanna Hoetmer; Luanne Jamieson; Gillian Lim; Mary-Anne Pietrusiak; Suzanne Sinclair; Jennifer Skinner; Julie Stratton; Mary Kathryn Tighe
<b>Regrets:</b>	Ahalya Mahendra; Cameron McDermaid; Brenda Wannell
<b>Chair:</b>	Shanna Hoetmer
<b>Recorder:</b>	Sherri Deamond - There was discussion and agreement among group to return to assigning minute takers in alphabetical order as per March 8, 2010 meeting. Recorder for next meeting will be Luanne Jamieson.

### Minutes

	Item	Action
<b>1.0</b>	<b>Review of Agenda</b>	No additions
<b>2.0</b>	<b>Review of Minutes from March 22, 2011</b>	Approved
<b>3.0</b>	<b>Business Arising</b>	
<b>3.1</b>	<p><b>Minimal Data Sets for Consultations and Resources</b>            Shanna provided an overview and asked if any members had been involved in consultations. Julie stated that one of Peel's Epis had attended; Jennifer stated that Anne Marie Holt had attended from HKPR; and Mary-Anne stated that Kathy Moran had attended from Durham. Shanna posed two questions to the group: Although the cancer subgroup has disbanded do we want to go back and review these minimal data sets and update the indicators accordingly; and if yes, how would we do it? There was discussion that we likely don't have the data available anyway to create indicators so two suggestions were provided: add report to other references section of applicable indicators; and incorporate into data gaps document.</p>	<p><b>Brenda</b> will review the indicators and add the report as a reference as appropriate.  <b>Mary Kathryn</b> will review the report and ensure that all gaps identified are reflected in the data gaps document.</p>
<b>3.2</b>	<p><b>Age Ranges for Cancer Reporting</b>            There was discussion in April on APHEOLIST with respect to cancer reporting and CCO logic in choosing age groups and Beth This provided a detailed response. It was proposed that we consider using these age groups in the relevant indicators but we would need to determine a process to revise them since this sub group is now disbanded. All agreed that we should use the suggested age groups with notes that depending on type of cancer different age group may work better.</p>	<p><b>Brenda</b> will update the cancer incidence and morality indicators with the proposed age groups and add parts of Beth's email under indicator comments.</p>
<b>3.3</b>	<p><b>Process for Revisiting Indicators</b>            Discussion regarding how to make updates to indicators once subgroups disbanded or where no groups have been formed. All requests or issues identified should come to CIWG for discussion. Decision to continue to make small revisions on an ad hoc basis. Larger revisions that we don't currently have the</p>	<p><b>Sherri</b> will locate the page on the website which was previously created to capture these know issues that cannot currently be addressed.</p>

	capacity to address will be noted on a page on the website. Related indicators should have a link to the identified issues document.	
<b>3.4</b>	<p><b>Thank you letters</b> JoAnn Heale has stepped down from CIWG. We need to write thank-you letters to JoAnn and others who have left the committee recently including Nam Bains, Peggy Patterson, Popy Dimoulas-Graham, Anne Marie Holt, and Nancy Ramuscak. Similar letters or emails should also be sent to the members of the infectious disease subgroup which has now disbanded. Past practice has been to send a thank-you letter to the MOH (or supervisor) of previous members of the CIWG and cc the individual from the chair and APHEO president. For disbanded subgroups thank-you emails were sent to the individual.</p>	<p><b>Brenda</b> will send draft letter to Shanna <b>Shanna</b> will send letters and emails to all individuals as appropriate and also a letter to Brenda Guarda in appreciation of her role as acting chair.</p>
<b>3.5</b>	<p><b>APHEO Presentation</b> Mary Kathryn's abstract submission was accepted for oral presentation at the APHEO Conference in May. She received good feedback and lots of interest. Elizabeth Rael was interested in having Mary Kathryn come and present to her group about the data gaps document when it is ready. She is particularly interested in data gaps where there is an identified data source available. Also, Lorraine Telford, at OAHPP, has mentioned the data gaps work in an upcoming Reproductive Child and Youth Health Snapshot/Discussion Paper in a section on data gaps in Ontario PH.</p>	
<b>4.0</b>	<b>New Business</b>	
<b>4.1</b>	<p><b>Alignment of the Core Indicators to the Ontario Public Health Standards and Data Gaps resources</b> Updated drafts were distributed prior to the meeting. <b>The alignment document</b> it is close to being finalized. Mary Kathryn is looking for final input from this group prior to sending it out to APEHOLIST for review. Minimal changes since the last version include:</p> <ul style="list-style-type: none"> <li>• The data gaps row was removed from each table since this is captured in the data gaps document. All agreed that this was OK.</li> <li>• The data source for "Major cause indicator", under the chronic diseases and injuries program standard, was unclear. Suzanne Sinclair pointed out that this should be "Leading cause indicator" and the source would be mortality, hospital or ER data.</li> <li>• In the section on the Population Health Assessment and Surveillance Protocol there were a couple of changes moving indicators in the population health data section from preventative health practices to risk factors. The dependency ratio indicator in the socio-demographics section was moved from other to age &amp; sex. There had been extensive discussion around the urban &amp; rural indicator and whether it should be under housing or other. The group agreed that it should be under "other". Also caries free children and fluorosis index were moved from preventative health practices to morbidity.</li> </ul>	<p><b>Mary Kathryn</b> will change "Major cause indicator" to "Leading cause indicator" and add all 3 data sources. <b>All</b> to send other comments to Mary Kathryn by the end of day Monday, June 20. <b>Mary Kathryn</b> will then post to APHEOLIST for broader review. <b>Shanna</b> will look at including a process to regularly update this document in our operational plan. <b>Mary Kathryn</b> will send out final revisions of the data gaps document by late June or early July and will ask for a two week turnaround for feedback from CIWG members.</p>

	<p>There was some discussion regarding how this document would be updated in the future and all agreed that we need to build this into our operational plan.</p> <p><b>The data gaps document</b> has undergone more substantial changes related to the organization of how it is presented. Gaps were separated into indicator gaps, where data is available but no indicators has been developed, and data gaps, where no data is available. Mary Kathryn plans to add in more of the awareness indicators from Board of Health outcomes. She will also separate data gaps into data limitations, where there is data available but it has limitations, and where there is not data available. Mary Kathryn's contract has been extended to mid-August pending final approval. If required we can call an ad-hoc meeting for a final review of the data gaps document or this can occur via email.</p>	
<b>5.0</b>	<b>Subgroup Reports</b>	
<b>5.1</b>	<p><b>Reproductive Health</b></p> <p>The work of the group is moving along. They hope to have a number of indicator and document drafts finalized during their next meeting in July. Mary-Anne will then edit them online over the summer. There is still a problem with BORN as a data source since it has still not been established how we will access the data. They will continue to update the remaining sections of the indicators recognizing that they will have to update the sections on BORN data when the process is finalized. They may have some documents ready for formal review by the fall. A subgroup is still reviewing the literature on low birth weight and they plan to create an indicator for small for gestation age.</p>	
<b>5.2</b>	<p><b>Social Determinants of Health</b></p> <p>The population pyramid has been completed. Crime rate is ready to be sent for external review. Unemployment rate, housing affordability and labour force participation will be sent out for review after their next meeting. Since labour force participation rate sometimes uses the National Household Survey as a source they would like to create a resource for it, all agreed.</p>	
<b>5.3</b>	<p><b>Infectious Disease</b></p> <p>The work of the group is complete and they held their final meeting on March 23. All action items from that meeting have now been completed. Sherri is still finalizing the acknowledgements section for each of the indicators. In doing so she identified a problem with some of the web pages including the Guide to Creating or Editing an Indicator. It is not possible to edit &amp; save this and many other indicators. The following message appears when the save button is clicked "Forbidden. You don't have permission to access /editor2.php on this server. Additionally, a 404 Not Found error was encountered while trying to use an ErrorDocument to handle the request." Sherri has brought this issue forward to Lee Sieswerda who identified that one problem might be an issue of the web software's inability to handle curly quotes imported</p>	<p><b>Sherri</b> will develop a table of all indicators which includes the last date they were updated to be posted on the website.</p> <p><b>Shanna</b> will consider where we can capture the process required to keep the document updated.</p> <p><b>Sherri</b> will add general issues such as need to update PHPDB to intelliHEALTH and</p>

	<p>from MS Word. Lee and Sherri are still looking into this issue and Sherri will get back to the group if a solution is found. There were also a few issues identified by the subgroup to bring forward to CIWG:</p> <ul style="list-style-type: none"> <li>• The subgroup suggested a broad document that showed the most recent updates to each of the core indicators. The group agreed that this would be a good idea and that this could be part of the document which identifies known issues with indicators.</li> <li>• The subgroup also identified that all references to PHDPB in indicators should be updated to IntelliHEALTH and that links to the User Guides should be included as appropriate. The group agreed that these general issues could be included in the identified issues documents. Also links should be added to the user guides as appropriate.</li> </ul>	<p>MPHSG to OPHS in the identified issues document.  <b>Sherri</b> to add links to PHPDB user guides in relevant data source documents.</p>
<b>5.4</b>	<p><b>Injury and Substance Misuse</b>  The subgroup is continuing an in depth review of ICD-10 codes and how to group them.</p>	
<b>5.5</b>	<p><b>Healthy Eating and Active Living</b>  Three indicators, food insecurity, adult BMI and adolescent BMI are outstanding. Jennifer is working on incorporating acknowledgements. Art Salmon (?sp) from the Ministry of Health Promotion and Sport and Elizabeth Rael want to do something similar to the minimal data set for physical activity guidelines. Jennifer cautioned them that the HEAL group may not be the best partner. They want buy in from Statistics Canada and he is attending a meeting today to ask if other jurisdictions are interested and asking PHAC to take the lead. New cancer risk factor definitions for alcohol use, smoking and fruit and vegetable consumption will be added to the indicators under comments section.</p>	
<b>5.6</b>	<p><b>The Built Environment</b>  Deferred.</p>	
<b>6.0</b>	<p><b>Standing Items</b></p>	
<b>6.1</b>	<p><b>Operational Plan</b>  No update. Defer to next meeting.</p>	<p><b>Shanna and Brenda</b> will follow up on operational plan.</p>
<b>7.0</b>	<p><b>Date, Time and Location of Next Meeting</b>  Shanna proposed a next meeting in the early fall, September or early October.</p>	<p><b>Shanna</b> will send out a meeting request.</p>